

Congregational Meeting Sunday, May 19, 2019

Our annual May meeting is our opportunity to review all that we have done over the course of this program year, elect new leaders to our Board of Trustees and our Leadership Development Committee, and engage in other business as the Board deems necessary. The Board deems it necessary to recognize many of our members who have made significant contributions to our shared ministry. Nine people have been selected to receive our new *Partners in Ministry* award during this meeting. Please come and cheer for them ... and you may even BE one of the recipients this year!

The Board continues to review our bylaws for areas that need clarity, redefining, or changes that better serve the smooth governance of the congregation. Two changes to our bylaws are on the ballot:

- ❖ **Motion 1: To update the UUCG Bylaws to create a Treasurer-elect position on the Board of Trustees.** The Treasurer-elect would serve for two years, the first year as Treasurer-elect and the second year as Treasurer. The Treasurer-elect shall work with the Treasurer in preparation for assuming the full duties of the office when they take the position of Treasurer. A Treasurer-elect shall be elected each year to ensure staggered positions. The Treasurer-elect/Treasurer may only serve one (1) two-year term. This will bring the total number of voting members of the Board of Trustees to eight (8). Edited sections are 6.3.4, 6.3.5, 6.3.8, and 11.2. Precise language for this change is included in the newsletter.
- ❖ **Motion 2: To update the UUCG Bylaws to change the Leadership Development Committee to a Nominating Committee.** This change is more aligned with the current function of the LDC. This change also includes specific requirements for members of the committee to be members in good standing of the congregation for a minimum of 6 months and clarifies the timeline for delivering a slate of candidates to the Secretary of the Board of Trustees. Edited sections are 6.4.1, 6.6, 7.4, and 8.3. Precise language for this change is included in the newsletter.

Members will also elect new leaders at this meeting. The Leadership Development Committee has worked diligently to bring a full slate for the congregation's vote. Here are the excellent nominees you will see on the Ballot:

Board of Trustees:

President: Marcus Kabel (2019-2020)
Vice President: Lorena Griffin (2019-2020)
Secretary: Terry Welsher (2019-2020)
Treasurer-elect: Greg Bandy (2019-2021)*
Member At-Large: RJ Rice (2019-2022)

Nominating Committee:**

Thomas Yun (2019-2020)
Heather Meador (2019-2020)
Joe Bentley (2019-2021)
Jen Garrison (2019-2021)
Natalie Mann (2019-2021)

*Contingent on the passage of Motion 1 Bylaw Change to create this position.

**If Motion 2 does not pass, the Leadership Development Committee would continue in its present structure with these candidates serving as indicated

Article VI. Organizational Structure

Section 6.3.4 Composition of the Board. The Board shall consist of ~~seven~~ **eight** voting members: a president, vice president, secretary, treasurer, **treasurer-elect**, and three (3) members-at-large.

- **Officers:** The president, vice president, secretary, **treasurer**, and **treasurer-elect** shall be of legal age and are designated as the officers of the congregation.
- **Members At-Large: Members At-Large shall be of legal age.**
- **Minister:** The minister of the congregation shall serve as an ex-officio member, without voting privileges, of the Board.
- **Youth Representation:** Up to two (2) Associate Members may be elected to serve on the Board as ex-officio, youth representatives. Associate Members do not have voting privileges and do not have legal fiduciary responsibility.

Section 6.3.5 Duties of the Officers and Trustees. Members of the Board shall perform those duties associated with their office in the Policies and Procedures Manual and as follows:

- The **President** shall preside at all meetings of the Board and at all Legal Business Meetings of UUCG. The President or their designee shall serve as the official representative of UUCG at designated functions.
- The **Vice President** shall serve as presiding officer at all Board meetings and/or Legal Business Meetings in the absence of the President. Unless otherwise determined by the Board, the Vice President shall also serve as presiding officer of the Church Council.
- The **Secretary** shall maintain the official minutes of all Board and Legal Business Meetings of UUCG. The Secretary shall ensure that all policy changes are captured and maintained in the UUCG Policy Manual and that the Policy Manual is accessible to members and staff. The Secretary will ensure that an Annual Report is created for each fiscal year and made available at the congregational meeting that takes place in the spring.
- The **Treasurer** shall ensure the financial records of the congregation are properly and accurately maintained. The Board shall obtain insurance to cover the activities of the Treasurer or ensure that the Treasurer is bonded.
- **The Treasurer-elect shall work with the Treasurer in preparation for assuming the full duties of the office when they take the position of Treasurer. The Board shall obtain insurance to cover the activities of the Treasurer-elect or ensure that the Treasurer-elect is bonded.**
- Members of the Board are expected to attend all regularly scheduled Board meetings. Should any member miss three consecutive meetings, they may, at the Board's discretion, forfeit their office.

Section 6.3.8 Board Member Term of Office. The President, Vice-President, and Secretary shall serve for a term of one (1) year, while the **Treasurer-elect/Treasurer** shall serve for a term of two (2) years (**the first year as Treasurer-elect**), terms to be served July 1st through June 30th or until their successors are elected and qualified. **A Treasurer-elect shall be elected each year to ensure staggered terms.** At-Large Trustees shall serve staggered three (3) year terms. Members of the Board shall serve no more than two (2) consecutive terms in the same position. **The Treasurer-elect/Treasurer shall serve no more than one (1) two-year term.**

Article XI. Other Legal, Insurance, and Financial Provisions

Section 11.2 Bonding. The President, Treasurer, **Treasurer-Elect**, Secretary, and other authorized signatories may be bonded at the expense of UUCG in an amount determined by the Board.

Article VI. Organizational Structure

Section 6.4.1 ~~Leadership Development Committee~~ **Nominating Committee** shall consist of five (5) members, elected by the membership at the Spring congregational meeting from a slate of Voting Members. Terms shall be for two years, with three members and two members elected in alternating years. **Members of the Nominating Committee shall be members in good standing of UUCG for a minimum of 6 months prior to their nomination.** Members may serve up to two consecutive terms.

The **Nominating Committee** ~~Leadership Development Committee~~ is responsible for the identification, ~~and~~ recruitment, ~~and~~ training of persons to serve in UUCG elected leadership positions.

The **Nominating Committee** ~~Leadership Development Committee~~ shall be responsible for ~~preparing a ballot~~ **preparing a slate of candidates for elected positions and providing that slate to the Secretary of the Board of Trustees at least 21 days prior the date of the Congregational Meeting at which candidates will be elected.** ~~use during Board and other elections, and making that ballot available to the membership in accordance with the notice requirements described in Section 7.1.1.~~

Section 6.6 **Vacancy.** In case of a vacancy in an unexpired term, a candidate shall be recruited by the ~~Leadership Development Committee~~ **Nominating Committee.** Upon approval by the Board, the candidate shall begin serving the unexpired term.

Article VII. Legal Congregational Business Meetings

Section 7.4 **Legal Business Meetings.** There shall be at least two regularly scheduled congregational Legal Business Meetings per year, the Spring Meeting and the Winter Meeting.

The Spring Meeting shall be held each year on or between April 1st and May 31st and shall include as part of its agenda: 1) election of **Board** Trustees and Officers, **and Nominating Committee members** 2) annual report of the Board and staff 3) financial report and any other business as may properly come before the meeting.

The Winter meeting shall be held on or between October 15th and December 20th to adopt the budget for the fiscal year and any other business as may properly come before the meeting.

The time and place for these meetings are to be determined by the Board.

Article VIII. The Minister

Section 8.3 **Ministerial Search.** When authorized by the membership, a Ministerial Search Committee, composed of seven members representing diverse perspectives of gender, race, household composition, religious orientation, and skill sets, shall be selected by the **Nominating Committee** ~~Leadership Development Committee~~ and approved by the voting congregation at a Legal Business Meeting. UUCG members shall be eligible to be elected after two years of active engagement in the UUCG congregational life.

The Ministerial Search Committee shall follow the search process prescribed by the Unitarian Universalist Association. The committee or its designee shall negotiate an initial job description and employment contract with the candidate. Said documents shall be presented to the Board for review and approval prior to approval of a candidate by the membership.