

**Unitarian Universalist Congregation of Gwinnett**  
**12 Bethesda Church Road, Lawrenceville, GA 30044**

**Board of Trustees Meeting**

**December 19, 2018 scheduled 7 to 9 PM**

**Attendance:**

Present: Marcus Kabel, President; Terry Welsher, Secretary; Ally Perras, At-Large; Nathalie Bigord, At-Large; Daniel Bailey, At-Large, Bill Benshoof, Vice President (Zoom), Rev Jan Taddeo.

Quorum present: Yes

**Proceedings:** Meeting called to order at 7:03 PM with opening words by Rev. Jan

**Minutes** for the November meeting were approved by e-mail on December 3 and uploaded to the BOT Google Drive.

**Committee Reports:** None.

**Current Discussions**

**Energy Wise GIPL Grant** - The contract for this grant was signed by Rev. Jan. We are required to host a presentation by GIPL either to UUCG leadership or the congregation. It is not clear whether a deadline associated with this commitment (February 28) is the date by which the presentation must be scheduled or by when the presentation is to occur. Rev Jan will get clarification and begin work on scheduling. The Green Team will follow through on the specific work supported by the grant.

**Turning Sun (TS)** – The presentation at the congregational meeting was well-received. Rev. Jan recommended a town hall meeting on January 6 for further discussion. She will consult with TS leaders to see if they could be available remotely during the meeting for questions. Items that will need discussion include structural changes inside the building (possible wall removals), a fence around the play area, and refurbishing playground equipment. A new dishwasher may also be needed to meet code. Rental will be \$1000/month and may increase with enrollment. Agreement will be for 1 year. Other considerations are unintended stress on other infrastructure such as the HVAC system. TS also needs approval to have this school at a facility with a septic system. They may also need a separate wifi/phone system. They will be responsible for liability insurance and must provide UUCG with a certificate of insurance.

**Minister's Report** – Rev. Jan mentioned that Josh Gentry's expenses for commuting from Decatur were high. She proposed using \$170 from the Endowment Fund's donation for Leadership Development. *Daniel moved and Ally seconded: use this money to help Josh cover is commuting expense. Board approved by consensus.*

Daniel asked why staff pay is not at the \$15/hr minimum level. Rev. Jan that we are using UUA guidelines but are aspiring to get to the \$15 level.

**Loan -** Marcus will be meeting with Alice of BB&T on January 11 to close on the loan and sign for UUCG.

**Finance Committee** – The monthly dashboard was provided. This report needs revision to provide better information. Rev Jan will meet with LaTreisha to discuss. The overall role of the Finance Committee needs some more thought. What is needed from them?

**Treasurer Search** – No change.

**Cell Tower Research** – background information is being collected. There is not currently an offer on the table.

**Capital Budget** – postponed to future meeting (1Q2019)

**Executive Session** – Staff letters of agreement and the Minister's Housing Allowance were approved and signed. Staff bonuses were also approved.

**Meeting adjourned at 9:00 PM**

**Minutes submitted by Secretary, Terry Welsher**

**Submitted as approved by e-mail (5/6) vote January 15, 2019**