

Unitarian Universalist Congregation of Gwinnett
12 Bethesda Church Road, Lawrenceville, GA 30044

Board of Trustees Meeting (by Zoom)

March 18, 2020 scheduled 7 to 9 PM

Attendance:

Present: Marcus Kabel, President; Lorena Griffin, Vice President; Terry Welsher, Secretary; Jezza Hehn, Treasurer, At-Large; Greg Bandy, Treasurer-Elect, Rev. Jan Taddeo, R.J. Rice, At-Large.

Absent: Aaliyah Mooney, at-Large

Quorum present: Yes (6 of 7).

Guests: Noel Lemen.

[Note: Action Items are in red.]

Proceedings: Meeting called to order at 7:08 PM. Agenda was adopted.

Consent Agenda – Minister’s Report, Financial Report and January 2020 Minutes. Passed by consensus but there was some discussion of items in the Minister’s Report for clarification and emphasis.

Minister’s Report Summary and Discussion – Some COVID-19 items were reviewed. The building was closed on Friday, March 13. About \$700 was spent to support the Zoom streaming of the March 8 service. We will need to find out a way to include those do not have internet access. RJ mentioned that people can join Zoom meeting by phone (but no video). Cleaning service will be reduced to every other week. Turning Sun status was not known **at the time of the meeting. Lorena was to check with Heather. Rev. Jan will be taking Monday’s off.**

Jen Garrison has been hired as a special service assistant.

Discussion Items

Landscape Project – The team was planning to some work on the upcoming Saturday. 3-5 people would be involved, and they would be working outside. The Board approved this by consensus.

UUCG Internet Presence – While we do have presence on Facebook, other platforms should be considered to reach other age groups. Some options mentioned were, Discord, Slack, Group Me and YouTube. **Jezza will post on Facebook about options.**

Financial – Jezza mentioned that he sent out a set of financial documents

There was a discussion about what proactive measures the Board should consider during the shutdown to deal with reduced income and need to continue to pay staff. Would we need to do a special fundraiser? What is Turning Sun's position? (Lorena was to contact Heather about this??)

Rev. Jan said she would work with LaTreisha to clean up reports and take care of some inaccuracies.

During the shutdown, Rev. Jan and Jen Garrison will do the weekly collection count.

We will need to keep a close eye on income during the shutdown. A small budget review team will meet weekly. The team consists of Rev. Jan, Greg, LaTriesha and Jezza. Other Board members are welcome.

Gender Neutral Bathroom Project: The project will be on hold, for the most part, during the shutdown.

Policy Manual Review: Not discussed in this meeting but there are action items for the 4/15 meeting. Lorena will write Section 1.8, Marcus and Terry will do section 3, and Jezza will do Section 1.7.2. These are all to be completed by the April BOT meeting.

Other COVID-19 Considerations – Need contingency plans for individuals being infected. What processes need back-up or duplication? Banking/accounting? Minister? Rev. Jan will check with UUA.

Meeting adjourned at 8:50PM

Minutes submitted by Terry Welsher, Secretary 4/13/2020. Approval:

Next Meeting: April 15, 7-9PM via Zoom