

**Unitarian Universalist Congregation of Gwinnett**  
**12 Bethesda Church Road, Lawrenceville, GA 30044**

**Board of Trustees Meeting**

**July 17, 2019 scheduled 7 to 9 PM**

**Attendance:**

**Present:** Marcus Kabel, President; Lorena Griffin, Vice President; Terry Welsher, Secretary; RJ Rice, At-Large; Ally Perras, At-Large; Jezza Hehn (joined by phone at 7:28, arrived 7:50), Treasurer-Elect; Greg Bandy, Treasurer .

**Absent:** Rev. Jan Taddeo, Daniel Bailey

**Quorum present:** Yes (7 of 8)

**Guests:** Rob Kohl, Don Graff, Sharon Yun.

**[Note: Action Items are in red. Items for the July agenda are in blue.]**

**Proceedings:** Meeting called to order at 7:04 PM.

**Minutes** for the June meeting were approved in the meeting and have been uploaded to the BOT Google Drive. Sharon asked for back copies of minutes she hadn't received yet. **Terry will send to her.**

**Next Board Retreat** – August 24 10AM-4PM at UUCG. Possible topics: Expectations of Minister's Report; Fundraising for Sewer Project; Building Maintenance Schedule (Rob Kohl has a checklist, fire extinguishers need attention)

**Fall Open House** – Scheduled for Saturday, September 21.

**Sewer Project Discussion** – Rob and Don were present for the discussion. All bids and references have been checked out. A summary of the bids that have been received and possible additional expenses was provided (Attached). The easement agreement with the Apartment Complex owners was still pending. A letter committing to cover any expenses Park 156 incurs as a result of this project has been drafted. **Marcus will sign and Sharon will notarize.**

It is clear from the bids the budget for the project must be increased. One of the bidders (Schmidt) said they need 80% of price when they start to lay pipe. The pipe laying phase is near the end of the project and represents the highest expense. **Marcus will be seeking contributions to help close the funding gap.**

**MOTION: Request authorization to seek additional \$15K (for a total of \$65K) to cover the sewer project. (Greg moved/Jezza second).** Passes unanimously. A town hall to explain the request was proposed for July 28. Marcus and Lorena were to lead the Town Hall discussion. A congregational meeting would follow on either August 11 or 18. **Marcus was to create the ballot.**

**Turning Sun** – Fence was to be installed on July 18. They can open without completion of the sewer project with some restrictions (Two ½-day programs and a minimum age restriction)

**Child Care Provider** – An offer has been extended to Sylvan Linares as a 4<sup>th</sup> child care provider. See Rev. Jan’s report for further details. Lorena has the offer. **Marcus will sign.**

**Minister’s Report** - Attached.

**Sunday Collection Count** – We now have a lock box for keeping the complete count form and the cash and checks. The new count form has made the process much easier.

**Sign-ups –**

July 21	Marcus/Ally
July 28	Barbara/Ally
Aug 4	Ally/Barbara
Aug 11	Daniel/Terry
Aug 18	Daniel/Jezza

**NOTE:** In future, the Secretary (Terry) will send out sign-up info immediately after the BOT meeting.

**Meeting adjourned at 8:54PM**

**Minutes submitted by Terry Welsher, Secretary 8/20/2019**

**Approval:**