

# UUCG Board Minutes

2/17/21

ACTION ITEMS SUMMARY		
WHO	WHAT	BY WHEN
All	Participate in padlet; link is in FB	2/28
All	<b>MINIMUM:</b> Read policy manual sections on <u>universal access</u> and <u>animals on campus</u> ; be prepared to discuss at next meeting. <b>BETTER:</b> <u>After</u> notification that it's ready, review next version of entire policy manual, make comments/edits in Google Docs.	3/17  3/17
Maryjane	Disseminate the Board's annual work product list (removed from policy manual as too detailed) for possible inclusion in annual calendar	2/22
Lorena	Add to future meeting agenda: discussion of how we handle/who oversees leadership development	TBD
All	Engage with padlet at <a href="https://padlet.com/uugwinnett/svywz4ys220xe5k0?fbclid=IwAR3RxpU1jLrvZAoEdnHtw3kp0gZVFrR7C_rLsUMcjrXluQiYWkFkqQtarsU">https://padlet.com/uugwinnett/svywz4ys220xe5k0?fbclid=IwAR3RxpU1jLrvZAoEdnHtw3kp0gZVFrR7C_rLsUMcjrXluQiYWkFkqQtarsU</a>	ASAP
Rev. Jan, Greg, Thomas	Develop new job descriptions for Treasurer and Treasurer-elect, sorting out what will be done by staff and what will be done by Treasurers.	1 week before April board meeting

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<b>Date: 2/17/21</b>	<b>Time: 7-9p via Zoom</b>
<b>Board Member</b>	
	<b>Present? (Quorum = 4)</b>
Lorena Griffin, President	Y
Ed Miller, Vice President	Y
Maryjane Stout, Secretary	Y
Greg Bandy, Treasurer	
Thomas Yun, Treasurer-elect	Y
RJ Rice	Y
Katrina Yurko	Y
Rev. Jan Taddeo, Minister	Y
<b>Guest: n/a</b>	

<b>Called to Order at (time):</b>	7:06
<b>Consent Agenda (Minister's Report, Financial Report, previous meeting minutes, next bd mtg date) approved?</b>	Y

**Discussion Items:**

- 1. Policy manual discussion**
  - a. Discussed policy adherence and updating cycle
  - b. Discussed wording addressing obligations of membership
- 2. Old business**
  - a. Feedback on board processes or roles
    - i. Roles need clarity
    - ii. Continue to think about structure to contain inevitable conflicts
    - iii. Have checkouts
  - b. Future Board training
    - i. Need to develop it
  - c. Treasurer's role; ass't treasurer's role
    - i. Still need job descriptions
- 3. PPP loan forgiveness**
  - a. Awaiting info
  - b. Do not qualify for new one
- 4. Turning Sun School update**
  - a. Renewing lease for next year, minor changes
  - b. Fire inspection: still not completed; construction going on. Limits # of kids and hours they can be there. But TSS is lead on this.
  - c. Kim is a new director of the school; Heather no longer on campus

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**5. Board tasks calendar**

- a. Annual leadership tasks and responsibilities list discussed

**6. Facilities caretaker job description**

- a. Reached consensus agreement on wording

**7. Communication committee**

- a. Padlet introduced; will focus on monthly themes

**8. Brief checkout**

TOPICS DEFERRED/CONTINUED TO NEXT MEETING
Policy manual
Board calendar
PPP Loan forgiveness

<b>Adjourned at (time):</b>	(sorry; did not record time)
<b>Next Meeting:</b>	3/17/21

Respectfully submitted,  
*Maryjane S. Stout*  
*Secretary*